



**Environmental Law INTERSHIP OPENING
BEIJING OFFICE**

Winter and Spring 2015

The American Bar Association (ABA) seeks candidates to work as interns on legal technical assistance projects being implemented from the Beijing program office of the ABA's Rule of Law Initiative.

ABA's Rule of Law Initiative China Program is a public service project that provides technical assistance in support of justice reforms and capacity building. ABA's program office in Beijing, with support from Washington, D.C.-based staff, supports a variety of legal reforms and legal training projects in China, in partnership with Chinese civil society organizations, universities, and law professionals. Interns will have the opportunity to meet and support the work of Chinese civil society advocates and public interest legal actors.

Environmental interns will report to Program Managers and assist with program implementation in one or more program areas, including environmental protection, criminal justice, civil society development and intellectual property rights. Work duties of the legal interns will include:

- Researching and writing on legal or environment-related issues and current events including reviewing and organizing relevant resource materials in ABA environmental protection-related programs
- Monitoring new developments and current events related to issues in the media, social networks, and other information outlets;
- Translating program documents and news articles between Chinese and English
- Accompanying foreign visitor experts in China and assisting with communications through informal interpretation
- General administrative assistance including: assisting with event preparations and implementation and other administrative assistance to ABA staff as needed

Qualifications:

- Candidate for B.A. or Master degree in law or environment-related fields such as environmental engineering or environmental sciences

- Proficiency in both spoken and written Mandarin and English
- Strong legal, policy, or scientific research capacity
- Excellent communication skills
- Professional demeanor
- Knowledge of U.S. or international law is preferred
- Experience in a bilingual work environment or an international NGO is preferred

Internships will be part-time with a minimum commitment for three to six months starting in January, 2015. Flexible working hours are anticipated. Interns will receive a stipend.

Interested candidates should send a brief (1-2 page maximum) cover letter indicating their experience and interest in legal development activities related to environmental issues in China, their availability dates, their resume in English, and a writing sample in Chinese by email to Ms. Winona Qi at: office@abarolichina.org.

Only candidates selected for an interview will be contacted.